

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of November 12, 2025

To: Board of Directors

From: Dan Mahoney, Fire Chief

Subject: Approve Resolution 25-17 Re-Appointing San Anselmo Town Manager David Donery as the Executive Officer of the Ross Valley Fire Department

RECOMMENDATION:

Staff recommends the Board adopt Resolution 25-17 re-appointing San Anselmo Town Manager David Donery as the Executive Officer of the Ross Valley Fire Department (RVFD).

BACKGROUND AND DISCUSSION:

The JPA states “the Executive Office shall rotate between the managers of Fairfax, San Anselmo and Ross for two (2) years, or such other term as may be determined by the Board.” On June 14, 2023, the Board approved Resolution 23-12 appointing San Anselmo Town Manager Dave Donery as the Executive Officer of the RVFD.

The RVFD Executive Officer serves under the direction of the Ross Valley Fire Board, providing oversight and guidance to the Fire Chief, and serving as the civilian overseer of the RVFD. The Executive Officer also serves as the liaison between the Towns of Fairfax, San Anselmo, Ross, the Sleepy Hollow Fire Protection District, and the Fire Department.

Further, the Executive Officer serves as the Chair of the Management Committee, assumes responsibility of civil service or personnel rules, regulations, policies, agreements and procedures or other RVFD rules, regulations, policies, agreements and procedures.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

ATTACHMENTS:

Attachment #1 - Resolution 25-17 Re-Appointing San Anselmo Town Manager Dave Donery as the Executive Officer of the RVFD